

**BOROUGH OF RIVER EDGE  
ORDINANCE #23-13**

**AN ORDINANCE TO AMEND CHAPTER 206 OF THE REVISED GENERAL ORDINANCES  
OF THE BOROUGH OF RIVER EDGE, ENTITLED FEES.**

BE IT ORDAINED by the Mayor and Council of the Borough of River Edge that the following amendments to Section 206-2 entitled "Schedule of Fees" are hereby approved:

Section 1. Subsection JJ, entitled "Recreation Department fees", shall be replaced in its entirety by the following:

**(1)**

Summer Playground Program:

<b>Item</b>	<b>Fees</b>
Early registration (Resident) through 11:59pm on May 8 <sup>th</sup>	\$330
Regular registration (Resident) from May 9 <sup>th</sup> at 12:00am through 11:59pm on May 31 <sup>st</sup>	\$370
Late registration (Resident) from June 1 <sup>st</sup> at 12:00am through 11:59pm on June 12 <sup>th</sup>	\$400
Non-Resident registration through 11:59pm on June 12 <sup>th</sup>	\$600
Each Additional T-Shirt	\$7
Special Trips	\$10 - \$100

- A. The fees, dates, and eligibility terms contained within this Section entitled Summer Playground Program are approved for the 2023 season.
- B. Registration dates, terms, eligibility, and fees will be set annually, thereafter, by Resolution of the Mayor and Council as recommended by the Director of Recreation and Cultural Affairs.
- C. A \$25 administrative fee will be deducted from all canceled registrations and refund requests.
- D. 100% of the registration fee minus the \$25 administrative fee shall be refunded for all registration cancellation requests made in writing to the Recreation Director from the opening date of registration through June 1<sup>st</sup> of each year.
- E. 50% of the registration fee minus the \$25 administrative fee shall be refunded for all registration cancellation requests made in writing to the Recreation Director from June 2<sup>nd</sup> through 14 days prior to the start date of camp each year.
- F. No refunds shall be given for any registration cancellation requests made within 13 days of the start of camp through the duration of camp each year.
- G. Residents of the Borough of River Edge are eligible for Early, Regular, and Late registration rates as set forth annually by Resolution of the Mayor and Council.
- H. Non-Residents are defined as 1. students attending any elementary (Kindergarten through 6<sup>th</sup> Grade) schools located within River Edge who do not reside within the Borough of River Edge's geographical boundaries or 2. children who will be residing in River Edge for the summer season. Non-Residents who meet at least one of these criteria are eligible for Non-Resident registration rates as set forth annually by the Mayor and Council.

**(2)**

Adult Programs (per season):

<b>Item</b>	<b>Fees</b>
Men's Softball	\$50
Women's Softball	\$50
Various programs/special trips	\$0 to \$125
Women's Kickball	\$55
Women's Badminton	\$40
Adult Open Gym Programs (October through June)	\$40
Senior Exercise Programs (Non-Residents Only)	\$5 per class

- A. The fees, dates, and eligibility terms contained within this Section entitled Adult Programs (per season) are approved for programs starting with the Fall 2023 season.
- B. Registration fees, dates, and eligibility terms will be set annually, thereafter, by Resolution of the Mayor and Council as recommended by the Director of Recreation and Cultural Affairs.
- C. Requests for refunds must be made in writing to the Recreation Director no later than 14 days prior to the start of the season. Refund requests made in writing to the Recreation Director up to 14 days prior to the start of the season will receive 100% of the registration fee minus a \$25 administrative fee.
- D. No refunds shall be given within 13 days of the start date of each season.



- E. Registration for the programs listed in this Section entitled Adult Programs (per season) are open to River Edge and Oradell residents only with the exception of Tennis Membership and Adult Open Gym, which are only open to River Edge residents.
- F. Seniors are defined as persons 62 years of age or older.
- G. Non-Residents are defined as persons not residing within the geographical boundaries of the Borough of River Edge.
- H. All Borough of River Edge-sponsored programs, defined as those sponsored by the Borough of River Edge, the River Edge Recreation Commission or the Central Athletic Council, that are contained within this Section entitled Adult Programs (per season), shall contribute \$20 per participant per program and per season, unless exempted, to a dedicated trust fund to be used towards maintenance and improvements of Borough of River Edge-owned recreational facilities and/or towards lighting costs of Borough-owned recreational facilities or towards the costs of secondary insurance policies for these programs.
- I. The Recreation Director shall prepare a report at the end of each season providing details of each program including the number of participants, the revenue collected, and the amount that is payable to the dedicated trust fund. This report shall be presented to the Recreation Commission for their review. Upon a satisfactory report, transfer of the \$20 per participant fee to the dedicated trust fund shall be done by Resolution of the Recreation Commission and provided to the Finance Office.
- J. A \$10 discount may be deducted from Men's Softball and Women's Badminton registration fees when registering for both Spring and Fall seasons at the same time upon recommendation of the Recreation Director and approval by the Recreation Commission and Mayor and Council.
- K. To be eligible to be a Borough-sponsored program, recommendation of the Recreation Director with approval by the Recreation Commission and Mayor and Council is required.

**(3)**

Tennis and Pickleball:

Tennis Annual Membership (Individual)	\$38
Tennis Annual Membership (Family)	\$58

Pickleball Registration (reserved)

- A. Registration is required for use of the River Edge Tennis Courts.
- B. The season is from April 1<sup>st</sup> through November 1<sup>st</sup> of each year weather permitting. The season dates are subject to adjustment and courts are subject to be opened and/or closed due to weather conditions at the discretion of the Recreation Director.
- C. The courts are open for play to registered participants from 8am to dusk.
- D. Registration for the programs listed in this Section entitled Tennis and Pickleball are open to River Edge residents only.
- E. The fees are approved for the 2023 season.
- F. No refunds shall be given.
- G. For-profit vendors using the facilities shall pay \$40 to the Borough of River Edge for each participant of each program each season. A season is defined as one hour of court usage for up to six consecutive weeks or portion thereof.

**(4)**

Special Events:

A.

River Edge Run	Pre-Race	Day of Race	USATF Members & First Responder Fee Discount
5k	\$30	\$35	\$5 (Pre-Race only)
Healthwalk	\$12	\$15	
Fun Run	\$7	\$10	

B. 4th of July Fair, vendor booth 12 by 12: \$100

C. Various special events: \$100.

**(5)**

Picnic Rentals:

- A. Picnic Rental Permits will only be available to River Edge residents.
- B. Permits for River Edge residents, 100 attendees or less: - \$75
- C. Permits for River Edge residents, 100 attendees or more: \$150
- D. Permits for Borough of River Edge-sponsored events, River Edge or River Dell Public Schools - \$0
- E. Permits for meetings of River Edge based registered 501C3 organizations or non-profits - \$25



- F. Permits for special events or fundraisers of River Edge based registered 501C3 organizations or non-profits - \$100
- G. The Borough of River Edge reserves the right, at its sole discretion, to impose an additional \$500 fee for special events which include but are not limited to bounce houses, inflatables, and food trucks.
- H. Requests for refunds must be made in writing to the Recreation Director no later than 14 days prior to the date of the picnic. Refund requests made in writing to the Recreation Director up to 14 days prior to the date of the picnic shall receive 100% of the registration fee minus a \$25 administrative fee.
- I. No refund requests shall be granted approval within 13 days prior to the date of the picnic.
- J. The fees, dates, and eligibility terms will be set annually by Resolution of the Mayor and Council as recommended by the Director of Recreation and Cultural Affairs.

(6)

Use of Recreational Fields and Facilities by Non-River Edge Organizations and For-Profits:

- A. Seasons:
  - 1. Spring (11 consecutive weeks): 2<sup>nd</sup> week of April through 3<sup>rd</sup> week in June (weather-permitting)
  - 2. Summer (11 consecutive weeks): 4<sup>th</sup> week of June through week before Labor Day in September
  - 3. Fall (11 consecutive weeks): Labor Day week in September through 3<sup>rd</sup> week in November (weather-permitting)
- B. Field and Facilities Timeslots are 8:30am to 11:30am, 12noon to 3pm; 3:30pm to 6:30pm. Exceptions to these timeslots are at the discretion of the Borough of River Edge.
- C. For-Profit's seasonal programs, up to 11 consecutive weeks or portion thereof, shall pay \$40 to the Borough of River Edge for each participant of each program each season.
- D. Fees for For-Profit's weekly camp and/or clinic programs shall be \$750 for up to 25 hours of use or portion thereof for each camp or clinic program (hours must be used within five consecutive days).
- E. 100% of the fee minus a \$25 administrative fee shall be refunded for cancellation requests made in writing to the Recreation Director up to 14 days prior to the start date of the program.
- F. No refunds shall be given for cancellation requests made within 13 days of the start date of the program.
- G. The fees, dates, and eligibility terms will be set annually by Resolution of the Mayor and Council as recommended by the Director of Recreation and Cultural Affairs.
- H. Non-River Edge organizations are defined as organizations whose primary address is not based within the geographical boundaries of River Edge and/or whose members do not exclusively reside within River Edge. Membership rosters and proof of residency shall be required.
- I. Use of River Edge recreational facilities by Non-River Edge organizations shall be recommended by the Recreation Director with approval by the Recreation Commission and the Mayor and Council.

(7)

Use of Recreational Fields and Facilities by the Borough of River Edge, Borough of River Edge, the River Edge Recreation Commission or the Central Athletic Council Leagues:

- A. Programs within this category shall contribute \$20 per participant per program and per season, unless exempted, to a dedicated trust fund to be used towards maintenance and improvements of Borough of River Edge-owned recreational facilities and/or towards lighting costs of Borough-owned recreational facilities or towards the costs of secondary insurance policies for these programs.
- B. The fee for programs within this category shall take effect on January 1, 2024 and remain in effect through December 31, 2024. Thereafter, the fee shall be set annually by Resolution of the Mayor and Council as recommended by the Recreation Director.

(8)

Sponsorship:

- A. A sponsor may offer monetary or other acceptable material support to any authorized Borough program or related activity. This may include, but not necessarily be limited to, providing financial support to a Borough recreation program, activity or facility improvement or modification that provides a public benefit, subject to any applicable laws, ordinances and authorization by the governing body or Borough Administrator. Sponsors shall be entitled to recognition or acknowledgment by way of public address, approved signage, written



announcements, correspondence or other appropriate means, subject to the following standard terms and conditions:

- B. All sponsorship proposals equal to or less than \$5,000, including creation of sublevels may be set and approved by the Borough Administrator. Proposals in excess of \$5,000 in material value are required to be approved by the governing body upon the recommendation of the Borough Administrator.
- C. No program participant, Borough employee or official shall be required to participate in surveys or focus groups as a condition of any such sponsorship.
- D. Such recognition in any manner shall not constitute the Borough's endorsement of any product, service or program provided by the sponsor.
- E. All sponsorships shall be appropriate for audiences of all ages and shall not promote any illegal or discriminatory activity.

4th of July, RiverEdge Run, Halloween in the Park, Annual Holiday Lighting & River Edge Day: Range

Platinum OR Major (includes sponsors for Movie in the Park & Concert in the Park for 4 <sup>th</sup> of July)	\$1,000 to \$5,000
Gold	\$500 to \$1000
Silver	\$200 to \$500
Bronze	\$100 to \$200
Patron or Family	\$25 to \$100

**(9)**

Memorial Bench Program:

Memorial Bench Program	\$7,500
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Section 2. Any and all other ordinances or parts thereof in conflict or inconsistent with any of the terms hereof are hereby repealed to such extent as they are so in conflict or inconsistent.

Section 3. In case any article, section or provision of this ordinance shall be held invalid in any court of competent jurisdiction, the same shall not affect any other article, section or provision of this ordinance except insofar as the article, section or provision so declared invalid shall be inseparable from the remainder or any portion thereof.

Section 4. All fees contained in Subsection JJ of this Chapter shall be reviewed on an annual basis by the Recreation Director and set by Resolution of the Mayor and Council no later than March 31<sup>st</sup> of each calendar year.

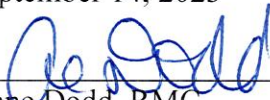
Section 5. This Ordinance shall take effect immediately upon final passage and publication as required by law.

INTRODUCED: August 14, 2023

ADOPTED: September 14, 2023

	Motion	Second	Yes	No	Abstain	Absent
Chinigo						X
Kaufman	X		X			
Montisano- Koen			X			
Kinsella						X
Malellari						X
Benson		X	X			
Mayor Papaleo						

I hereby certify the above to be a true copy of an Ordinance adopted by the Governing Body of the Borough of River Edge on September 14, 2023

  
 Anne Dodd, RMC  
 Borough Clerk

  
 Thomas Papaleo, Mayor